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NORTH HERTFORDSHIRE DISTRICT COUNCIL

LICENSING SUB-COMMITTEE

MEETING HELD VIRTUALLY VIA ZOOM
ON TUESDAY, 19TH MAY, 2026 AT 10.00 AM

MINUTES

Present: *Councillors: Dave Winstanley (Chair), Keith Hoskins, Bryony May and Steven Patmore.*

In Attendance: *Robert Filby (Committee, Member and Scrutiny Officer), Jamie Graham (Democratic Services Apprentice), Megan Harvey (Senior Licensing Officer), Jasmine Jennings (Licensing Team Leader), James Lovegrove (Committee, Member and Scrutiny Manager) and Dimple Roopchand (Litigation and Regulatory Solicitor).*

Also Present: *At the commencement of the meeting approximately 10 members of the public, including registered speakers.*

5 ELECTION OF A CHAIR

Councillor Keith Hoskins proposed and Councillor Steven Patmore seconded and, it was:

RESOLVED: That Councillor Dave Winstanley be appointed as Chair for this meeting of the Licensing Sub-Committee.

6 ELECTION OF A RESERVE MEMBER

Councillor Bryony May proposed and Councillor Steven Patmore seconded and, it was:

RESOLVED: That Councillor Keith Hoskins be appointed as Reserve Member for this meeting of the Licensing Sub-Committee.

7 HEARING PROCEDURE

The Sub-Committee noted the hearing procedure.

8 PREMISES LICENCE APPLICATION IN RESPECT OF HARTSFIELD JMI SCHOOL

The Senior Licensing Officer presented the report entitled 'Application by Hartsfield JMI School for the grant of a premises licence in respect of Hartsfield JMI School, Clothall Road, Baldock, Hertfordshire, SG7 6PB'.

The report, together with verbal submissions and questions from the Applicant and their Representatives, and the Other Persons, as well as advice from the Legal Advisor, was considered.

9 DECISION NOTICE

The agreed decision notice is attached as part of the Minutes of this meeting.

The meeting closed at 12.24 pm

Chair

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Decision Notice

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| Date of Hearing | Tuesday 19 th May 2026 |
| Members of Panel | Councillors - Dave Winstanley (Chair), Bryony May, Steven Patmore, Reserve Member – Keith Hoskins |
| Premises Licence Holder(s) Name | Hartsfield JMI School |
| Premises Address | Clothall Road, Baldock, SG7 6PB |
| Date of Application | 23 rd March 2026 |
| APPLICATION FOR THE GRANT OF THE PREMISES LICENCE | <p>This is an application for the grant of a Premises Licence under Section 17 of the Licensing Act 2003.</p> <p>The Sub-Committee has read the material presented to it. The Sub-Committee has considered the National Guidance and the Statement of Licensing Policy and has come to the following decision:</p> <p>The Sub-Committee has decided to grant the premises licence subject to the following:</p> <ul style="list-style-type: none"> - The condition offered up by the Applicant to reduce the hours for licensable activities (live music, recorded music and sale of alcohol) to 22:00 on a Friday and Saturday evening, except for the annual Country Boots event all licensable activities to be extended to 23:00 - The condition offered up by the Applicant to reduce capacity at all events to 1000 people, save for the annual Fireworks event for which capacity shall not exceed 5000 people. - The conditions agreed between the Applicant and Environmental Health (PS1 – PS7) and the condition agreed between the Applicant and Public Health as set out in paragraph 4.4 of the report. |
| LICENSABLE ACTIVITY TIMINGS | <p>Films</p> <p>Mon – Thurs 10:00 – 21:00</p> <p>Fri – Sat 10:00 – 22:00</p> <p>Sunday 10:00 – 21:00</p> <p>Live Music</p> <p>Mon – Thurs 10:00 – 20:00</p> <p>Fri – Sat 10:00 – 22:00</p> <p>Sunday 10:00 – 20:00</p> |

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| | <p>Recorded Music Mon – Thurs 10:00 – 20:00 Fri – Sat 10:00 – 22:00 Sunday 10:00 – 20:00</p> <p>Supply of Alcohol (on the premises) Mon – Thurs: 10:00 to 22:00 Fri – Sat: 12:00 – 22:00 Sunday: 12:00 – 22:00</p> <p>Licensable activities are extended to 23:00 for the annual Country Boots event, date to be confirmed each year.</p> |
| <p>EFFECT OF FAILING TO COMPLY WITH CONDITIONS EXPLAINED TO APPLICANT</p> | <p>The effect of failure to comply with any of the conditions attached to the licence or certificate is a criminal offence, which upon conviction, would result in an unlimited fine or up to six months imprisonment or both.</p> |
| <p>STATUTORY GUIDANCE CONSIDERATIONS</p> | <p>The Sub-Committee has taken into account the Guidance issued under Section 182 of the Licensing Act 2003 (February 2026 version) in reaching its decision it has found the following sections to be of particular relevance in reaching this decision:</p> <p>Sections</p> <p>1.3; 1.4; 1.5; 1.16; 1.17; 2.21; 2.26; 8.47; 9.3; 9.9; 9.37; 9.38; 9.42; 9.43; 9.44</p> |
| <p>LICENSING POLICY CONSIDERATIONS</p> | <p>The Sub-Committee has taken into account the North Hertfordshire District Council’s Statement of Licensing Policy in reaching its decision. They have found the following sections to be of particular relevance in reaching this decision.</p> <p>Sections</p> <p>D2.1; D2.4; D2.9; D6.2; D6.3; E3.1.1; E3.9.1; E3.9.2; O1.1; O4.1.4; O4.2.6; O4.7.1; O4.7.2</p> |
| <p>RATIONALE FOR DECISION</p> | <p>1. In coming to its decision, the Sub-Committee has had regard to the application, the representations and the Applicant’s response to the representations presented at the hearing. The Sub-Committee aims to strike a healthy balance between the application and the promotion of the licensing objectives.</p> |

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| | <p>2. The Sub Committee is mindful that the representatives do not object in principle to the application, however the objections raised are not a reason to refuse a licence where there is insufficient evidence to support the representations.</p> <p>3. In addressing the prevention of public nuisance licensing objective, Members have taken a balanced approach and have considered the representations submitted. The Sub Committee is satisfied that the conditions offered up by the Applicant will sufficiently promote the prevention of public nuisance licensing objective.</p> <p>4. In reaching this decision to grant the licence, The Sub Committee has considered that there have been no complaints lodged undermining the licensing objectives since 2022 to date, for which 19 TEN's have been issued for events previously held at the premises.</p> |
| COMMENCEMENT DATE | <p>This decision will come into effect from the end of the period for appealing the decision (21 days starting tomorrow) or, if the decision is appealed, the point at which the appeal has been dealt with by the Magistrates' Court.</p> |
| RIGHTS OF REVIEW | <p>At any stage, following the grant of a premises licence, a responsible authority, such as the Police, or any other person, such as a resident living in the vicinity of the premises, may ask the licensing authority to review the licence because of a matter arising at the premises in connection with any of the four licensing objectives. The review is a request for the Council to look at the existing licence and decide whether its conditions are adequate to meet the four licensing objectives defined under the Licensing Act 2003.</p> <p>Ordinarily, a further review would need to focus on matters at the premises following this review, it should not be used to re-visit issues raised at today's hearing.</p> <p>The licensing authority can refuse a further review on the grounds that it is repetitious.</p> |

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